

ANNUAL GRADUATION DAY
FOR GRADUANDS OF B.TECH. -2021-25 & M.TECH., MBA-2023-25
(B.Tech., M.Tech. & MBA Graduands)

22nd November, 2025 (Saturday) @ 09.30 am

The Annual Graduation Day for conferring Degree Certificates for the B.Tech graduands of class of 2021 and M.Tech ,MBA graduands of class of 2023 will be held on 22nd November, 2025 (Saturday) and the graduands are required to register online, to receive DEGREE IN-PERSON.

Online Registration

- **On-Line registration ends on 18th October 2025 (Saturday) at 11.59 pm**
- Registration Fee Rs.700/- (Rupees Seven Hundred Only)
- Degrees will be awarded to only those who have registered Online and submitted application for issue of PC & CGS in the Examination Branch along with necessary no due certificate

Graduating Candidates are required to pay registration fee through the following payment method.

PAYMENT METHOD

1. Use Exam branch Login Credentials to Login to KITSW Exam portal @ <https://www.kitswexams.com/>
2. Click "Online Fee Payments"
3. Select "Other Fee Payment"

Basic Information Academic Information Exam Time Tables Online Fee Payments Instructions Regular Fee Payment Supply Fee Payment Re-Evaluation Fee Payment Regular/Supply Fee Receipts Re- Evaluation Fee Receipts Other Fee Payment Other Fee Receipts	Other Fee Payment Receipt Date: 21-10-2024 Certificates: -Select Certificates- Copies: -SELECT- ADD Total Fee: Total Fee Show Details <table border="1"><thead><tr><th></th><th>Certificates</th><th>NoOfCopies</th><th>Sem</th><th>ExamType</th><th>MonthYear</th><th>Amount</th></tr></thead><tbody><tr><td>Select</td><td>Details</td><td></td><td></td><td></td><td></td><td></td></tr></tbody></table> Grand Total: Grand Total: Total in Words: Grand Total: Submit Fee Detail		Certificates	NoOfCopies	Sem	ExamType	MonthYear	Amount	Select	Details					
	Certificates	NoOfCopies	Sem	ExamType	MonthYear	Amount									
Select	Details														

4. Select "Graduation Fee" from the "Certificates drop down"

Receipt Date: 21-10-2024

Certificates: -Select Certificates- ▼

Total Fee:

Total Fee:

Show Details

Select	Delete	Cert	Copies

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- Select Certificates-
- Select Certificates-
- Duplicate Grade Memo
- Duplicate CMM
- Duplicate PC
- Transcript for Grade Memo
- Transcript for CMM
- Transcript for PC
- Corrections in Grade Cards
- Corrections in CMM
- Corrections in PC
- Corrections in Migration
- Duplicate Migration
- PC/CMM/Migration
- Graduation Fee**

5. Select "1" From Copies / No. Drop Down and Click "ADD" Button

Copies: 1 ▼

ADD

-SELECT-

1

6. Click "Submit Fee Details" and enter "Type the Characters you have seen in the Picture Box " .
7. Click "Go to Payment" for Payment Gate way.
8. Complete the Payment
9. After completion of the payment, download the receipt by using the following steps.

10. Click on "Online Fee Payments" and select "Other Fee Receipts".

Basic Information
Academic Information ▶
Exam Time Tables ▶
Online Fee Payments ▶
Instructions
Regular Fee Payment
Supply Fee Payment
Re-Evaluation Fee Payment
Regular/Supply Fee Receipts
Re- Evaluation Fee Receipts
Other Fee Payment
Other Fee Receipts

11. Choose "Graduation Fee Payment" from the "Certificates" Dropdown and download the receipt.

12. Register and upload the relevant documents using the below Link

Registration Link

<https://script.google.com/a/macros/kitsw.ac.in/s/AKfycbyUaouRSZUC046UFDBOnlvnnt3eekmnvAphzNB-xo-1Olik7aU06b6nT9BqwXRJa0Vw/exec>

Last Date for Fee Payment and Registration

18-10-2025 (Saturday)

Degrees will be awarded to only those who have registered Online and submitted application for issue of PC & CGS in the Examination Branch along with necessary no due certificate.

On the Graduation Day

- For all Online registered graduands, reporting registration desk starts at 08.00 am and ends at 09.00 am on 22nd November 2025 (Saturday)
- No candidate is allowed to register to receive DEGREE IN-PERSON after 09.30am.

Procession & Academic Costume:

Candidates who have applied for receiving their Degree Certificates in person and desire to join the procession are required to be in attendance at the place of procession at the notified time punctually on the Graduation Day and must wear the below mentioned Academic Costume.

For male : **White Kurta with collar, White Pyjama**

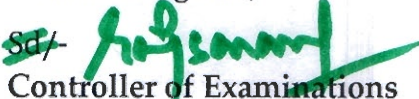
For female : **White Kurta with collar, White Salwar/Chudidar**

Last date for registering for the Annual Graduation Day through online is 18th October, 2025 (Saturday).

Registrations with incomplete, incorrect and insufficient information, without application for issue of PC & CGS in the Examination Branch along with no due certificate will not be accepted and further no correspondence will be entertained in this regard.

In case, if any technical difficulty, candidate can approach through email agd.coe@kitsw.ac.in ✓

With best regards,


Sd/-

Controller of Examinations

Kakatiya Institute of Technology & Science,
Warangal.

<https://www.kitsw.ac.in/>